

ORDINANCE NO. 19-

The following Ordinance was offered by Commissioner Burt who moved its adoption:

1 An Ordinance to amend the Plaquemines Parish Port, Harbor & Terminal District
2 2019 Operating Budget of Revenue and Expenditures; and otherwise to provide
3 with respect thereto.
4

5 WHEREAS, additional funding is needed for Personal Services- Salaries & Wages - Regular;
6 and
7

8 WHEREAS, the 2019 Operating Budget of Revenue & Expenditures is amended to reflect the
9 additional cost to create and fund the position of Finance Manager; and
10

11 WHEREAS, the 2019 Plaquemines Parish Port, Harbor & Terminal District Operating Budget of
12 Revenue and Expenditures is amended to reflect the additional cost of by appropriating
13 \$12,942.94 from the Port's Unreserved /Undesignated Fund is requested;
14

15 NOW, THEREFORE:

16
17 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE
18 GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL
19 DISTRICT THAT:

SECTION 1

20
21
22
23 It hereby authorizes the appropriation of \$12,942.94 from the Port's Unreserved /Undesignated
24 Fund to the Plaquemines Parish Port, Harbor & Terminal District 2019 General Operating
25 Department, Personal Services line items are amended by appropriating \$11,459.00 to
26 Department 2460- General Operating Line item Salaries & Wages- Regular, \$166.15 to line item
27 FICA Taxes, and \$1,317.79 to line item Retirement to fund this position for the remainder of the
28 year.
29

SECTION 2

30
31
32 The Secretary of this Council is hereby authorized and directed to immediately certify and
33 release this Ordinance and that Port employees and officials are authorized to carry out the
34 purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish
35 Council.
36

RESOLUTION NO. 19-

The following Resolution was offered by Council Member Black who moved its adoption:

1 A Resolution confirming the recommendation of the President of the Parish of
2 Plaquemines for the designation of the Director of the Department of
3 Administration, pursuant to Article 5, Section 5.01 of the Charter for Local
4 Self-Government for the Parish of Plaquemines; and otherwise to provide with
5 respect thereto.
6

7 WHEREAS, Article 5, Section 5.01 of the Charter for Local Self-Government for the Parish
8 of Plaquemines established the Department of Administration to be headed by a Director having
9 general management and control over all matters related to the areas of local government
10 assigned to that department; and
11

12 WHEREAS, the President for the Parish of Plaquemines, Louisiana, in accordance with Article
13 3.10 (F) of Section 3 of the Charter for Local Self-Government for the Parish of Plaquemines has
14 recommended the appointment of, _____ as the Director of the Department
15 of Administration and the Council concurs in said recommendation;
16

17 NOW, THEREFORE:

18
19 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it does hereby ratify
20 and confirm the recommendation of the President of the Parish of Plaquemines, Louisiana,
21 appointing, _____ as the Director of the Department of
22 Administration for the Parish of Plaquemines.
23

24 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the duties,
25 responsibilities and benefits established in the Plaquemines Parish Government Position Control
26 System, all in accordance with established Plaquemines Parish employment policies shall remain
27 the same.
28

29 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
30 Secretary of this Council is hereby authorized and directed to immediately certify and release this
31 Resolution and that Parish employees and officials are authorized to carry out the purposes of this
32 Resolution, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 19-

The following Resolution was offered by Council Member Black who moved its adoption:

1 A Resolution confirming the recommendation of the President of the Parish
2 of Plaquemines for the designation of the Director of the Department of
3 Operations, pursuant to Article 5, Section 5.01 of the Charter for Local Self-
4 Government for the Parish of Plaquemines; and otherwise to provide with
5 respect thereto.
6

7 WHEREAS, Article 5, Section 5.01 of the Charter for Local Self-Government for the Parish
8 of Plaquemines established the Department of Operations to be headed by a Director having
9 general management and control over all matters related to the areas of local government
10 assigned to that department; and
11

12 WHEREAS, the President for the Parish of Plaquemines, Louisiana, in accordance with Article
13 3.10 (F) of Section 3 of the Charter for Local Self-Government for the Parish of Plaquemines has
14 recommended the appointment of _____ as the Director of the
15 Department of Operations and the Council concurs in said recommendation;
16

17 NOW, THEREFORE:
18

19 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it does hereby ratify
20 and confirm the recommendation of the President of the Parish of Plaquemines, Louisiana,
21 appointing, _____ as the Director of the Department of Operations for the
22 Parish of Plaquemines.
23

24 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the duties,
25 responsibilities and benefits established in the Plaquemines Parish Government Position Control
26 System, all in accordance with established Plaquemines Parish employment policies shall remain
27 the same.
28

29 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
30 Secretary of this Council is hereby authorized and directed to immediately certify and release this
31 Resolution and that Parish employees and officials are authorized to carry out the purposes of this
32 Resolution, both without further reading and approval by the Plaquemines Parish Council.
33

RESOLUTION NO. 19-

The following Resolution was offered by Council Member Black who moved its adoption:

1 A Resolution confirming the recommendation of the President of the Parish of
2 Plaquemines for the designation of the Director of the Department of Public
3 Services, pursuant to Article 5, Section 5.01 of the Charter for Local Self-
4 Government for the Parish of Plaquemines; and otherwise to provide with respect
5 thereto.
6

7 WHEREAS, Article 5, Section 5.01 of the Charter for Local Self-Government for the Parish
8 of Plaquemines established the Department of Public Services to be headed by a Director
9 having general management and control over all matters related to the areas of local government
10 assigned to that department; and
11

12 WHEREAS, the President for the Parish of Plaquemines, Louisiana, in accordance with Article
13 3.10 (F) of Section 3 of the Charter for Local Self-Government for the Parish of Plaquemines has
14 recommended the appointment of, _____. as the Director of the Department of
15 Public Services and the Council concurs in said recommendation;
16

17 NOW, THEREFORE:

18
19 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it does hereby ratify
20 and confirm the recommendation of the President of the Parish of Plaquemines, Louisiana,
21 appointing, _____. as the Director of the Department of Public Services
22 for the Parish of Plaquemines.
23

24 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the duties,
25 responsibilities and benefits established in the Plaquemines Parish Government Position Control
26 System, all in accordance with established Plaquemines Parish employment policies shall remain
27 the same.
28

29 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
30 Secretary of this Council is hereby authorized and directed to immediately certify and release this
31 Resolution and that Parish employees and officials are authorized to carry out the purposes of this
32 Resolution, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 19-

The following Resolution was offered by Council Member Black who moved its adoption:

1 A Resolution confirming the recommendation of the President of the Parish of
2 Plaquemines for the designation of the Lead Parish Attorney, pursuant to Article
3 5, Section 5.02 of the Charter for Local Self-Government for the Parish of
4 Plaquemines; and otherwise to provide with respect thereto.

5
6 WHEREAS, Article 5, Section 5.02 of the Charter for Local Self-Government for the Parish
7 of Plaquemines allows the employment of a Lead Parish Attorney to serve at will of the
8 President for the same term of office as the Parish President; and

9 WHEREAS, the President for the Parish of Plaquemines, Kirk M. Lepine in accordance with
10 Article 5, Section 5.02 of the Charter for Local Self-Government for the Parish of Plaquemines
11 has recommended the appointment of _____ as the Parish Attorney;

12
13 NOW, THEREFORE:

14
15 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it does hereby ratify
16 and confirm the recommendation of the President of the Parish of Plaquemines, Kirk M. Lepine,
17 appointing _____ as the Parish Attorney for the Parish of Plaquemines.

18
19 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
20 Secretary of this Council is hereby authorized and directed to immediately certify and release this
21 Resolution and that Parish employees and officials are authorized to carry out the purposes of this
22 Resolution, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 19-

The following Ordinance was offered by Council Member Black who moved its adoption:

1 An Ordinance to amend the 2019 General Fund, Manpower Structure and
 2 Operating Expenditure Budget, Legal Services and Economic Development/
 3 Tourism Departments; and otherwise to provide with respect thereto.

4 WHEREAS, after a review of the manpower needs of the Legal Services Department, it has been
 5 recommended to increase the annual salary of the existing full-time Lead Parish Attorney
 6 position, position number 430-6034-01, to an annual salary of \$120,000 plus benefits; and

7 WHEREAS, it has also been recommended to increase the annual salary of the existing full-time
 8 1st Assistant Parish Attorney position, position number 430-6036-01, to an annual salary of
 9 \$90,000 plus benefits; and

10 WHEREAS, it has been recommended to unfund one (1) full-time Assistant Parish Attorney
 11 position, position number 430-6035-01, in the Legal Services Department; and

12 WHEREAS, after a review of the manpower needs of the Economic Development/Tourism
 13 Department, it has been recommended to fund the Director of Economic Development position,
 14 position number 482-6150-01; at an annual salary of \$62,500 plus benefits;

15 NOW, THEREFORE:

16 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

18 The 2019 Manpower Structure, is amended by increasing the annual salary of the existing full-
 19 time Lead Parish Attorney position, position number 430-6034-01, in the Legal Services
 20 Department to \$120,000 plus benefits; to increase the annual salary of the existing full-time 1st
 21 Assistant Parish Attorney position, position number 430-6036-01, to an annual salary of \$90,000
 22 plus benefits in the Legal Services Department; and to unfund one (1) full-time Assistant Parish
 23 Attorney position, position number 430-6035-01, in the Legal Services Department.

SECTION 2

26 The 2019 Manpower Structure, is amended by funding and creating one (1) Director of
 27 Economic Development position, position number 482-6150-01, in the Economic Development/
 28 Tourism Department, at an annual salary of \$62,500 plus benefits.

SECTION 3

30 The 2019 General Fund, Operating Expenditure Budget, Economic Development/Tourism
 31 Department, is amended as follows:

Fund: 001 General Fund			
Dept/Div: 482-2445 Economic Development/Tourism			
Object	Description	Inc/Dec	Amendment
510.005	Salaries & Wages-Regular	Inc	62,500
515.005	FICA Taxes	Inc	910
516.105	Retirement	Inc	7,190
517.005	Group Insurance Health	Inc	15,710
532.001	Prof Services General	Inc	10,925

44

SECTION 4

45 The 2019 General Fund, Operating Expenditure Budget, Legal Services Department, is amended
46 as follows:

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Fund: 001 General Fund			
Dept/Div: 430-2180 Legal Services Department			
Object	Description	Inc/Dec	Amendment
510.005	Salaries & Wages-Regular	Dec	(80,815)
515.005	FICA Taxes	Dec	(1,240)
516.105	Retirement	Dec	(9,800)
517.005	Group Insurance Health	Dec	(5,380)

58

SECTION 5

59 The Secretary of this Council is hereby authorized and directed to immediately certify and release
60 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
61 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 19-

The following Ordinance was offered by Council Member Black who moved its adoption:

1 An Ordinance to amend the 2019 General Fund, Manpower Structure and
2 Operating Expenditure Budget, Engineering & Public Works Department, and the
3 2019 Road Maintenance Fund, Operating Expenditure Budget, Signs Department;
4 and otherwise to provide with respect thereto.

5 WHEREAS, after a review of the manpower needs of the Engineering & Public Works
6 Department, it has been recommended to fund one (1) Workflow Coordinator position to assist the
7 Chief Parish Engineer with Sign Department duties, at an annual salary of \$31,398 plus benefits;

8 NOW, THEREFORE:

9 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

11 The 2019 Manpower Structure is amended by creating and funding one (1) Workflow Coordinator
12 position in the Engineering & Public Works Department.

SECTION 2

14 The 2019 General Fund, Operating Expenditure Budget, Engineering & Public Works Department,
15 is amended as follows:

Fund: 001 General Fund			
Dept/Div: 730-4360 Engineering & Public Works Department			
Object	Description	Inc/Dec	Amendment
510.005	Salaries & Wages-Regular	Inc	31,400
515.005	FICA Taxes	Inc	460
516.105	Retirement	Inc	3,610
517.005	Group Insurance Health	Inc	14,830
521.405	Operating Services Membership Due	Dec	(4,000)
528.105	Maint Vehicles-Light	Dec	(3,000)
532.001	Prof Services General	Dec	(16,155)
541.010	Supplies Office	Dec	(3,000)
548.105	Fuel Gasoline	Dec	(6,500)

SECTION 3

35 The 2019 Road Maintenance Fund, Operating Expenditure Budget, Signs Department, is amended
36 as follows:

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Fund:003 Road Maintenance Fund			
Dept/Div: 785-4690 Signs Department			
Object	Description	Inc/Dec	Amendment
525.105	Comm Telephone Service	Dec	(2,700)
525.110	Comm Telephone-Long Distance	Dec	(15)
525.315	Comm Miscrosoft Exchange 365-Eml Sr	Dec	(200)
527.640	Rentals/Leases Uniforms	Dec	(130)
528.105	Maint Vehicles-Light	Dec	(2,000)
535.350	Tech Svcs Computer Software-Subscrip	Dec	(1,500)
541.010	Supplies Office	Dec	(2,000)
541.070	Supplies Janitorial	Dec	(100)
543.110	Parts & Supplies Light Vehicle	Dec	(500)
543.310	Parts & Supplies Mach & Equipment	Dec	(1,000)
543.510	Parts & Supplies Tires	Dec	(500)
546.650	Materials Signs	Dec	(5,000)
548.105	Fuel Gasoline	Dec	(2,000)

62

SECTION 4

63 The Secretary of this Council is hereby authorized and directed to immediately certify and release
64 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
65 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO 19-

The following Ordinance was offered by Council Member Black who moved its adoption:

1 An Ordinance to amend and as amended readopt Ordinance No. 15-22, adopted
2 February 26, 2015, for the Director of Recreation; and otherwise to provide with
3 respect thereto.
4
5 WHEREAS, Ordinance No. 15-22 was adopted on February 26, 2015 to create an unclassified
6 Director of Recreation position; and
7
8 WHEREAS, presently, general management and control of all recreation, recreation facilities,
9 parks and monuments are assigned to the Director of Recreation who reports directly to the Parish
10 President; and
11
12 WHEREAS, in order to effect a more orderly and successful operation of Parish Government, in
13 accordance with Section 5.01 of the Charter for Local Self-Government for Plaquemines Parish,
14 LA, the Parish Council and Parish President believe it is necessary for the Recreation Department
15 to fall under the office of the Charter Director of Public Service and thus the Director of Recreation
16 will report directly to the Director of Public Service;
17
18 NOW, THEREFORE:

19 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

20
21
22 In accordance with Sections 5.01 of the Charter for Local Self Government for Plaquemines
23 Parish, LA, it hear by transfers the Department of Recreation to the Charter Director of Public
24 Service. The duties and functions for general management and control over all matters related to
25 recreation, recreation facilities, parks and monuments remain under the Director of Recreation,
26 who shall now report directly to the Director of Public Service.
27

SECTION 2

28
29
30 The Secretary of this Council is hereby authorized and directed to immediately certify and release
31 this Ordinance and that Parish employees and official are authorized to carry out the purposes of
32 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.
33

RESOLUTION NO. 19-

The following Resolution was offered by Council Member Black who moved its adoption:

1 A Resolution to establish the policy of the Plaquemines Parish Government with
2 regard to public records requests; and to provide for related matters.

3
4 WHEREAS, Chapter 1, Title 44, LRS 44:1, et seq is the Public Records Law; and

5
6 WHEREAS, LRS 44:31 establishes the right of public access to public records; and

7
8 WHEREAS, LRS 44:32 establishes the obligations of the custodian of public records when any
9 person requests to review or requests copies of public records; and

10
11 WHEREAS, to ensure the proper compliance with the Public Records Law there is the need for a
12 policy applicable to the public records of Plaquemines Parish Government;

13
14 NOW, THEREFORE:

15
16 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the custodian of
17 public records of the Plaquemines Parish Council shall be the Secretary of the Plaquemines
18 Parish Council.

19
20 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
21 custodian of all other public records of the Plaquemines Parish Government shall be the
22 President or his/her designee.

23
24 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
25 Plaquemines Parish President is hereby directed to place information on the official website of
26 Plaquemines Parish Government to comply with the mandates of LRS 44:33.1, indicating contact
27 information for the custodian of records of the Plaquemines Parish Council and Plaquemines
28 Parish Government;

29
30 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT, the
31 following process should be followed by the custodian in regard to a request to review or for
32 copies of public records:

- 33 1. If a person presents at the office of the custodian seeking to examine public
34 records the custodian shall have the person fill out the Public Records Request
35 Form attached hereto as Exhibit A.
- 36 2. If the records are immediately available, the custodian or designee shall allow the
37 person to review the records.
- 38 3. If the person presents on the day of or the day immediately following a scheduled
39 meeting of the Council or a committee thereof, the custodian may offer to
40 schedule an appointment on a subsequent day.
- 41 4. If, in the opinion of the custodian, the nature of the request will unduly impede
42 the ordinary function of the office of the custodian, and after consultation with the
43 Council Attorney or the Parish Attorney, the person shall be presented with a
44 proposed schedule and a cost prepayment to conduct the review.
- 45 5. If after review, or in lieu of review, the person requests copies of specifically
46 identified records, the custodian shall make such photocopies. However, if doing
47 so will unduly impede the ordinary function of the office of the custodian, and
48 after consultation with the Council Attorney or the Parish Attorney, the person
49 shall be presented with a proposed future date when the copies will be made
50 available and a cost prepayment to make the copies.
- 51 6. If a person makes a written request to review records, the custodian shall respond
52 within 36 hours of receipt of the request to establish an appointment for the
53 review.
- 54 7. If a person makes a written request for copies of public records, the custodian
55 shall confer with the Council Attorney or Parish Attorney for confirmation that
56 the request complies with applicable Louisiana law.
- 57 8. If the request for public records includes emails to of from one or more members
58 of the Council then the custodian shall confer with the respective members and

- 59 notify them that a search of their public email will be conducted. After such a
60 search, the member shall be provided with the results of the search.
- 61 9. If custodian has any belief that there may be privileged or confidential
62 information in any document that is otherwise within the scope of the records
63 requested, the custodian shall confer with the Council Attorney or the Parish
64 Attorney.
- 65 10. If there be good cause for the custodian to need additional time to provide access
66 to or copies of public records, the custodian shall confer with the Council
67 Attorney or the Parish Attorney.
- 68 11. If the anticipated copy charge exceeds \$200, the custodian shall require the
69 requestor to prepay the anticipated charge, with any excess being refunded to the
70 requestor after the final charge is known.
- 71 12. Charges shall be as follows: photocopies at the rate of \$0.50 per page. A request
72 that documents be scanned and provided in electronic format shall be charged at
73 \$0.25 per page, \$10.00 for the costs of an appropriate electronic medium to which
74 the documents are stored so as to be provided to the requester. Charges shall be
75 collected prior to providing the documents to the requester. If a request is so
76 voluminous as to require effort outside of ordinary working hours, the requester
77 may be required to pay the actual cost of staff time and such estimated amount
78 may be required before work will begin. If there is a dispute over the prepayment
79 amount, the custodian may request a determination by the court, in accordance
80 with law.

81
82 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT this
83 Resolution be provided to the Parish President and the head of each department or office within
84 Plaquemines Parish Government.

85
86 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
87 Secretary of this Council is hereby authorized and directed to immediately certify and release
88 this Resolution and that Parish officials and employees are authorized to carry out the purposes
89 of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

90
91

92

93 EXHIBIT "A"

94

95

PUBLIC RECORDS REQUEST FORM

96

97

98 By my signature below, I _____(print first and last name), do

99 hereby certify that I am a person of the age of majority and all of the information provided herein

100 is true, correct and accurate. I further acknowledge:

101 • the Public Records Law provides for access to or copies of existing public records

102 • the Public Records Law does not require the custodian to create a list or document that
103 does not already exist

104 • the Public Records law does not require the custodian to review records and extract
105 information from such records or answers questions, the response to which would be
106 obtained from public records.

107 • the charge for photocopies is \$0.50 per page, a charge for scanning documents is \$0.25
108 per page, and the charge for an electronic storage device is \$10.00 and I will pay such
109 charge as is applicable to this request.

110

111 ADDRESS:

112

113 _____

114

115 _____

116

117 _____

118

119 EMAIL: _____

120

121

122 I am hereby requesting:

123

124 _____ to examine the public records

125

126 _____ copies of public

127

128 Nature of Request:

129

130 _____

131

132 _____

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134 _____

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136 _____

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138 _____

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140 _____

141

142 The charge for estimated excess staff time related to effort outside of ordinary work hours is

143 \$_____ , and I will pay such charge prior to such work being undertaken. (If applicable)

144

145

146 _____

147

Signature

Date

RESOLUTION NO. 19-

The following Resolution was offered by Council Member Black, who moved its adoption:

1 A Resolution authorizing signatories for accounts of the Plaquemines Parish
2 Government with Regions Bank.

3
4 NOW, THEREFORE:

5
6 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT Regions Bank is
7 hereby authorized to honor checks, drafts, and orders of the Plaquemines Parish Government
8 when signed with any two signatures, of which at least one signature must be the handwritten
9 original signature, and the other signature may be an authorized machine facsimile signature, of:

10
11 Kirk M. Lepine
12 _____
13 _____

14
15 or the Plaquemines Parish Council Chairman, only if provisions of Section 3.07A of Article 3 of
16 the Plaquemines Parish Charter are made effective and are implemented as to the Council
17 Chairman; for the following bank accounts:

- 18
19 Bond Indebtedness Fund (0906)
20 CDBG for Disaster Recovery Funds Projects (8439)
21 Conveyors-Boat Harbor Upgrade (9992)
22 DWI Court Administered Fund (0431)
23 General Pooled (0242)
24 General Pooled-MMA (2086)
25 General Obligation Bond Issue (8785)
26 HUD/CDBG-Gustav/Ike Recovery (9840)
27 Oil, Gas & Mineral Escrow (4569)
28 Oyster Processing Ameripure Fisheries (9984)
29 Parish Wide Sewer Projects Fund (3732)
30 Plaquemines Gov Sales Tax and Bond Fund (1122)
31 Plaquemines Gov Sales Tax Bond & Sinking Fund (1149)
32 Plaquemines Gov Sales Tax Bond Reserve Fund (1157)
33 Plaquemines Parish Hazard Mitigation (4087)
34 Sales Tax Escrow (0180)
35 Sales Tax Division (0627)
36 Series 2005 Revenue Bonds (1864)
37 Series 2009 Revenue Bonds (9755)
38 Series 2004 Revenue Bonds (1254)
39 Series 2010A Revenue Bonds (0702)
40 Series 2010B Revenue Bonds (5927)
41 Plaquemines Parish BP Settlement (6272)

42 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT Regions
43 Bank is hereby authorized to honor checks, drafts and orders of the Plaquemines Parish
44 Government when signed with any two signatures, either the handwritten original signatures or
45 the authorized machine facsimile signatures of:

46
47 Kirk M. Lepine
48 _____
49 _____
50

51 or the Plaquemines Parish Council Chairman, only if provisions of Section 3.07A of Article 3 of
52 the Plaquemines Parish Charter are made effective and are implemented as to the Council
53 Chairman; for the following bank account:

54
55 Payroll Fund (0250)
56

57 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the only
58 authorized machine facsimile signatures shall be those machine facsimile signatures of:

59
60 Kirk M. Lepine
61 _____
62 _____
63

64 which facsimiles shall appear upon the bank's signature cards accompanied with the original
65 signatures of those individuals and may be utilized as specified above, unless and until Regions
66 Bank is expressly notified in writing to the contrary by resolution of the Plaquemines Parish
67 Council and that Regions Bank shall be fully protected in recognizing as such officers the
68 persons named in this resolution certified to by the Secretary of the Plaquemines Parish Council
69 and bearing the seal of the same. All other resolutions in conflict herewith are hereby repealed.

70
71 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT certified
72 copies of this Resolution be forwarded to Regions Bank to be kept on file in such bank as
73 evidence of the authority as outlined in the name of the Plaquemines Parish Government on the
74 above named account with Regions Bank.

75
76 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT all other
77 resolutions in conflict herewith are hereby repealed.

78
79 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
80 Secretary of this Council is hereby authorized and directed to immediately certify and release
81 this resolution and that Parish employees and officials are authorized to carry out the purposes of
82 this resolution, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 19-

The following Resolution was offered by Council Member Black, who moved its adoption:

1 A Resolution to authorize the signatories on the Parish’s checking account at
 2 Regions Bank for the Coastal Zone Management Program titled “Plaquemines
 3 Parish Wetlands Conservation and Restoration Fund”; and otherwise to provide
 4 with respect thereto.

5
 6 WHEREAS, by Resolution No. 01-326 adopted on October 11, 2001, the Plaquemines Parish
 7 Council established a checking account at Regions Bank for the Coastal Zone Management
 8 Program titled “Plaquemines Parish Wetlands Conservation and Restoration Fund.”

9
 10 NOW, THEREFORE:

11
 12 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT Regions Bank is
 13 hereby authorized to honor checks, drafts, and orders of the Plaquemines Parish Government on
 14 this account when signed with any two signatures, of which at least one signature must be the
 15 handwritten original signature, and the other signature may be an authorized machine facsimile
 16 signature, of:

17
 18 Kirk M. Lepine
 19 _____
 20 _____
 21 _____
 22
 23

24 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT certified
 25 copies of this Resolution be forwarded to Regions Bank to be kept on file in such bank as
 26 evidence of the authority as outlined in the name of the Plaquemines Parish Government on the
 27 above named account with Regions Bank.

28
 29 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT all other
 30 resolutions in conflict herewith are hereby repealed.

31
 32 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
 33 Secretary of this Council is hereby authorized and directed to immediately certify and release
 34 this resolution and that Parish employees and officials are authorized to carry out the purposes of
 35 this resolution, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 19-

The following Resolution was offered by Council Member Black, who moved its adoption:

1 A Resolution authorizing representatives of the Plaquemines Parish Government
2 to invest funds of the Plaquemines Parish Government.

3
4 NOW, THEREFORE:

5
6 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the following
7 named individuals are hereby authorized as representatives of the Plaquemines Parish
8 Government to invest funds of the Plaquemines Parish Government in any and all investment
9 accounts in accordance with all applicable laws and regulations governing the investment of the
10 local government funds:

11 Kirk M. Lepine

12 _____
13 Thomas J. Serpas

14 _____
15 Rachelle W. Morel

16
17 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT
18 investors are hereby authorized to recognize investment requests from the above named
19 individuals in accordance with the provisions herein, unless and until expressly notified in
20 writing to the contrary by resolution of the Plaquemines Parish Council certified to by the
21 Secretary of the Plaquemines Parish Council and bearing the seal of the same.

22
23 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT all other
24 resolutions in conflict herewith are hereby repealed.

25
26 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
27 Secretary of this Council is hereby authorized and directed to immediately certify and release
28 this resolution and that Parish employees and officials are authorized to carry out the purposes of
29 this resolution, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 19-

The following Ordinance was offered by Council Member Williams who moved its adoption:

1 An Ordinance to amend the 2018 General Fund, Operating Expenditure Budget,
2 Legal-Judgments Department, line item Salaries & Wages for settlement of
3 Plaquemines Parish Civil Service commission v. Plaquemines Parish Council, No.
4 63-231, Section “A;” and otherwise to provide with respect thereto.

5 WHEREAS, \$_____ is needed for settlement of Case No. 63-231, Section “A;” and

6 WHEREAS, amending the 2018 General Fund, Operating Expenditure Budget, Legal-Judgments
7 Department, line item Salaries and Wages by appropriating \$_____ from
8 _____ is requested;

9 NOW, THEREFORE:

10 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

12 The 2018 General Fund, Operating Expenditure Budget, Legal-Judgments Department, is
13 amended as follows:

Fund: 001 General Fund			
Dept/Div: 431-2182 Legal Judgments General			
Object	Description	Inc/Dec	Amendment
510.005	Salaries & Wages Regular	Inc	

SECTION 2

21 The Secretary of this Council is hereby authorized and directed to immediately certify and release
22 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
23 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 19-

The following Ordinance was offered by Council Member Williams who moved its adoption:

1 An Ordinance to amend the 2018 General Fund, Operating Expenditure Budget,
2 Legal-Judgments Department, line item Salaries & Wages for settlement of Case
3 Number 2017-CA-0076, Court of Appeal, Fourth Circuit; and otherwise to provide
4 with respect thereto.

5 WHEREAS, \$_____ is needed for settlement of Case Number Case Number 2017-CA-0076,
6 State of Louisiana, Court of Appeal, Fourth Circuit, Loukisha A. Daisy versus Plaquemines Parish
7 Government; and

8 WHEREAS, amending the 2018 General Fund, Operating Expenditure Budget, Legal-Judgments
9 Department, line item Salaries and Wages by appropriating \$_____ from
10 _____ is requested;

11 NOW, THEREFORE:

12 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

14 The 2018 General Fund, Operating Expenditure Budget, Legal-Judgments Department, is
15 amended as follows:

Fund: 001 General Fund			
Dept/Div: 431-2182 Legal Judgments General			
Object	Description	Inc/Dec	Amendment
510.005	Salaries & Wages Regular	Inc	

SECTION 2

23 The Secretary of this Council is hereby authorized and directed to immediately certify and release
24 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
25 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 19-

The following Resolution was offered by Council Member Rousselle who moved its adoption:

1 A Resolution to establish a Records Retention Schedule for Parish Government;
2 and to provide for related matters.

3
4 WHEREAS, the Public Records Law of the State of Louisiana urges the establishment of a
5 Records Retention Schedule for public records; and

6
7 WHEREAS, the State Archivist, with the office of the Secretary of State has the authority to
8 review and approve a proposed Records Retention Schedule; and

9
10 WHEREAS, as the governing authority of Plaquemines Parish, the Plaquemines Parish Council
11 has the authority to establish Parish policies, including but not limited to the Records Retention
12 Schedule to be observed by offices, agencies and departments within Plaquemines Parish
13 Government;

14
15 NOW, THEREFORE:

16
17 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the Records
18 Retention Schedule, attached hereto and made a part hereof shall, upon approval of the State
19 Archivist with the office of the Secretary of State, shall be applicable to all offices, agencies and
20 departments within Plaquemines Parish Government and all other entities for which the
21 Plaquemines Parish Government serves as the governing authority.

22
23 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
24 Records Retention Schedule attached hereto and made a part hereof be submitted by the Parish
25 President to the State Archivist with the office of the Secretary of State attendant to a request for
26 its approval.

27
28 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
29 Parish President shall report back to the Council as to the approval, disapproval or request for
30 amendment of the Records Retention Schedule as communicated by the State Archivist with the
31 office of the Secretary of State.

32
33 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT, upon
34 approval, the Records Retention Schedule be provided to the head of each department or office
35 within Plaquemines Parish Government.

36
37 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
38 Secretary of this Council is hereby authorized and directed to immediately certify and release
39 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
40 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

41

PLAQUEMINES PARISH GOVERNMENT RECORDS RETENTION SCHEDULE

DEPARTMENT/OFFICE/AGENCY	RECORDS TYPE	RETENTION PERIOD			SPECIAL INSTRUCTIONS
		In Office	Digital	EFD	
PARISH COUNCIL	All meeting agenda, minutes, resolutions, ordinances, policies and similar documents	ACT	ACT + 20 yrs	IND	DIG
	Correspondence	ACT	ACT + 5 yrs	IND	DIG
	Other	ACT	ACT + 3 yrs	IND	DIG
AUDIT COMMITTEE/AUDITOR	Audits and supporting documentation	ACT	ACT + 5 yrs	IND	DIG
	All meeting agenda and minutes	ACT	ACT + 3 yrs	IND	DIG
	Correspondence	ACT	ACT + 5 yrs	IND	DIG
PARISH PRESIDENT, ADMINISTRATION, PUBLIC SERVICE, OPERATIONS	Correspondence	ACT	ACT + 5 yrs	IND	DIG
	Reports prepared and received	ACT	ACT + 5 yrs	IND	DIG
PARISH ATTORNEY	Pleadings, filings, correspondence and other records of litigation matters	ACT	ACT + 2 yrs	IND	DIG
	Legal opinions, memoranda, and non-litigation correspondence	ACT	ACT + 5 yrs	IND	DIG
	Interoffice correspondence	ACT	ACT + 3 yrs	IND	DIG
	Oil, Gas and other Mineral documents	ACT	ACT + 10 yrs	IND	DIG
HOMELAND SECURITY AND EMERGENCY PREPAREDNESS	Grants and related documents related to the subject matter of the grant	ACT	ACT + 10 yrs	IND/FED	DIG
	Interoffice correspondence and other documents	ACT	ACT + 3 yrs	IND	DIG
	Emergency plans, policies and procedures	ACT	ACT + 5 yrs	IND	DIG
FIRE DEPARTMENT	Interoffice correspondence and other documents	ACT	ACT + 3 yrs	IND	DIG
	Emergency plans, policies and procedures	ACT	ACT + 5 yrs	IND	DIG
ECONOMIC DEVELOPMENT AND TOURISM	Interoffice correspondence and other documents	ACT	ACT + 3 yrs	IND	DIG

PLAQUEMINES PARISH GOVERNMENT RECORDS RETENTION SCHEDULE

DEPARTMENT/OFFICE/AGENCY	RECORDS TYPE	RETENTION PERIOD			SPECIAL INSTRUCTIONS
		In Office	Digital	EFD	
ENGINEERING & PUBLIC WORKS	Contracts	ACT	ACT + 5 yrs	IND	DIG
	Engineering & public works plans, diagrams and work orders	ACT	ACT + 5 yrs	IND	DIG
	Road and drainage maintenance	ACT	ACT + 3 yrs	IND	DIG
FERRIES	Financial records	ACT	ACT + 5 yrs	IND	DIG
	Crew and safety records	ACT	ACT + 5 yrs	FED/IND	DIG
	Usage and other records	ACT	ACT + 5 yrs	IND	DIG
PORT, HARBOR & TERMINAL DISTRICT	Financial and tax records	ACT	ACT + 10 yrs	IND	DIG
	Correspondence, interoffice records, contracts	ACT	ACT + 5 yrs	IND	DIG
FINANCE	Financial and tax records	ACT	ACT + 10 yrs	IND	DIG
	Interoffice correspondence and other documents	ACT	ACT + 3 yrs	IND	DIG
SALES TAX	Sales Tax records	ACT	ACT + 10 yrs	IND	DIG
PURCHASING	Purchasing records	ACT	ACT + 3 yrs	IND	DIG
INSURANCE	Insurance records	ACT	ACT + 5 yrs	IND	DIG
HUMAN RESOURCES	Personnel records, including but not limited to job status, leave, and discipline	ACT	ACT + 5 yrs	EMPL	DIG
CIVIL SERVICE	Personnel records, including but not limited to job status, leave, and discipline	ACT	ACT + 5 yrs	EMPL	DIG
	Advertisements, examinations & results thereof	ACT	ACT + 5 yrs	EMPL	DIG
	All meeting agenda and minutes related to the Civil Service Commission	ACT	ACT + 20 yrs	IND	DIG
	Correspondence	ACT	ACT + 5 yrs	IND	DIG
	Pleadings, filings, correspondence and other records of litigation matters before	ACT	ACT + 10 yrs	IND	DIG

PLAQUEMINES PARISH GOVERNMENT RECORDS RETENTION SCHEDULE

DEPARTMENT/OFFICE/AGENCY	RECORDS TYPE	RETENTION PERIOD			SPECIAL INSTRUCTIONS
		In Office	Digital	EFD	
	the civil service commission or related thereto				
	Other	ACT	ACT + 3 yrs	IND	DIG
PERMITS, PLANNING & ZONING	Permits, permit applications and all records related to permitting of any type	ACT	ACT + 3 yrs	IND	DIG
	Advertisements and correspondence	ACT	ACT + 3 yrs	IND	DIG
	Agenda and Minutes of any public hearings related to permitting, planning or zoning	ACT	ACT + 3 yrs	IND	DIG
ALL OTHER PARISH DEPARTMENTS, AGENCIES AND OFFICES	Financial records and contracts	ACT	ACT + 10 yrs	IND	DIG
	Interoffice correspondence and other documents	ACT	ACT + 3 yrs	IND	DIG
	Personnel records, including but not limited to job status, leave, and discipline	ACT	ACT + 5 yrs	EMPL	DIG

PLAQUEMINES PARISH GOVERNMENT RECORDS RETENTION SCHEDULE

KEY

ACT	Refers to active records, which are records in active use in the operation of parish government; any physical document for which there is a digital copy may be destroyed without any further approval; however, no document shall be destroyed without creation of a digital copy
DIG	Documents created digitally may be the sole version of the document. Documents that have non-digital content such as signatures will be scanned into a searchable format and retained as digital records. Destruction after 20 years shall require approval of the Council.
EFD	Eligible for Destruction. This is the designation when both the digital record of the document may be finally destroyed.
EMPL	Employee records shall be retained not less than 5 years after an employee has separated from service. After such time the records shall, if they have not already been, stored digitally; upon digital storage physical records may be physically destroyed and digital records shall be maintained indefinitely.
FED	Federal. Destruction eligibility shall be subject to any federal law, rule, regulation or guideline that is applicable to the record; such as documents related to a federally funded grant
IND	Indeterminate. As may determined by the Council, so long as there is no conflict with the stated document retention otherwise provided in the Records Retention Schedule; generally digital copies of documents shall be retained unless the means of doing so is determined by the Council to be unduly burdensome or impractical.

Emails and other documents created digitally shall be stored in accordance with the Records Retention Schedule. Emails may be Archived using software such as Outlook but should not be deleted. All records should be digitally stored when feasible in an effort to both secure the records in case of destruction of the physical record and to alleviate the need for storage of physical records. Digital storage should endeavor to be in a format to allow for a digital search of the record.

For any records that do not appear to fall within the records identified in the Records Retention Schedule, the default should be to maintain the record physically during the active phase of use, then to digitally store the record indefinitely, but for not less than 5 years, with permanent destruction being subject to Council determination.

This policy shall not pertain to the District Attorney, Sheriff, Clerk of Court, Assessor, or Registrar of Voters or any other entity not set forth herein for which the Plaquemines Parish Council is not the governing authority.

RESOLUTION NO. 19-

The following Resolution was offered by Council Member Trufant-Salvant who moved its adoption:

1 A Resolution approving the requested Conditional Use by Woodland Borrow Pits,
2 LLC, for an open storage/stockpile of gravel and riprap materials in a FP (Flood
3 Plain) Zoning District, for the property designated as a portion of Tract A-2 of the
4 Myrtle Grove & Wood Park Plantation, Highway 23, Myrtle Grove, Louisiana,
5 Sections 9 & 11, Townships 16 & 17 South, Range 25 East, all in accordance with
6 Application No. 2018-350, dated October 25, 2018.

7
8 WHEREAS, Woodland Borrow Pits, LLC applied to the Plaquemines Parish Development Board
9 (Application No. 2018-350, dated October 25, 2018) for an open storage/stockpile of gravel and
10 riprap materials in a FP (Flood Plain) Zoning District, for the property designated as a portion of
11 Tract A-2 of the Myrtle Grove & Wood Park Plantation, Highway 23, Myrtle Grove, Louisiana,
12 more describe as follows:

13
14 A CERTAIN PORTION OF GROUND, situated in and being a part of Township
15 16 & 17 South, Range 25 East, Sections 9 & 11 Myrtle Grove and Woodpark
16 Plantations, Plaquemines Parish, Louisiana, on the West bank of the Mississippi
17 River, being a portion of Tract A-2, bounded northerly on by the easterly or
18 riverside right of way line of Highway 23, southerly and easterly by the remaining
19 portion of Tract A-2, westerly or above by Tract A-1, containing 31.223 acres and
20 being more fully described as follows:

21 Beginning at the point of intersection of the line between St. Rosalie and Myrtle
22 Grove Plantations with easterly or riverside original right of way line of State
23 Highway No. 23, having a 1983 Louisiana South Zone coordinate of
24 X=3,713,579.46 feet and Y=422,239.1 feet;

25 Thence South 51 degrees 18 minutes 52 seconds West, along the line between St.
26 Rosalie and Myrtle Grove Plantations, 195.02 feet, to the North east corner of the
27 property of Port Sulphur Fisheries;

28 Thence South 33 degrees 41 minutes 56 seconds East, along the riverside line of
29 the Port Sulphur Fisheries Tract and the westerly or marsh side line of State
30 Highway No. 23, 174.82 feet;

31 Thence continuing along the marsh side line of State Highway No. 23, South 36
32 degrees 30 minutes 23 seconds East for a distance of 226.69 feet to the southeast
33 corner of the Port Sulphur fisheries Tract;

34 Thence South 35 degrees 31 minutes 01 seconds East, along the westerly right of
35 way line of Louisiana Highway 23, 1,486.16 feet;

36 Thence along the curve to the left along the westerly right of way line of Louisiana
37 Highway 23 having a radius of 3,181.13 feet for a length of 501.36 feet to the point
38 of tangency;

39 Thence South 44 degrees 19 minutes 46 seconds East, along the westerly right of
40 way line of Louisiana Highway 23, 478.95 feet;

41 Thence along the curve to the left along the westerly right of way line of Louisiana
42 Highway 23 having a radius of 3,757.72 feet for a length of 599.52 feet to the point
43 of tangency;

44 Thence South 37 degrees 46 minutes 53 seconds East, along the westerly right of
45 way line of Louisiana State Highway No. 23, 1,092.97 feet to the POINT OF
46 BEGINNING;

47 Thence South 37 degrees 46 minutes 53 seconds East, along the westerly right of
48 way line of Louisiana Highway No. 12, 662.89 feet;

49 Thence along the curve to the left along the westerly right of way line of Louisiana
50 Highway No. 23 having a radius of 1,979.60 feet for a length of 536.24 feet;

51 Thence South 31 degrees 27 minutes 11 seconds, West, 900.00 feet;

52 Thence North 54 degrees 22 minutes 53 seconds West, 1,500.00 feet;

53 Thence North 48 degrees 38 minutes 00 seconds East, 1,200.00 feet, to the POINT
54 OF BEGINNING.

55

56 WHEREAS, a public hearing was held on November 13, 2018 to hear any and all parties interested
57 in favor of or opposed to this requested Conditional Use, and there were no objections to this
58 request at the public hearing; and

59
60 WHEREAS, the Plaquemines Parish Development Board made the recommendation to approve
61 as per Resolution No. 22-18, dated November 13, 2018;

62
63 NOW, THEREFORE:

64
65 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby approves
66 the requested Conditional Use by Woodland Borrow Pits, LLC, for an open storage/stockpile of
67 gravel and riprap materials in a FP (Flood Plain) Zoning District, for the property designated as a
68 portion of Tract A-2 of the Myrtle Grove & Wood Park Plantation, Highway 23, Myrtle Grove,
69 Louisiana, Sections 9 & 11, Townships 16 & 17 South, Range 25 East, all in accordance with
70 Application No. 2018-350, dated October 25, 2018.

71
72 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
73 Secretary of this Council is hereby authorized and directed to immediately certify and release this
74 Resolution and that Parish officials and employees are authorized to carry out the purposes of this
75 Resolution, both without further reading and approval by the Plaquemines Parish Council.

76

RESOLUTION NO. 19-

The following Resolution was offered by Council Member Trufant-Salvant who moved its adoption:

1 A Resolution denying the requested Conditional Use by Woodland Borrow Pits,
2 LLC, for an open storage/stockpile of gravel and riprap materials in a FP (Flood
3 Plain) Zoning District, for the property designated as a portion of Tract A-2 of the
4 Myrtle Grove & Wood Park Plantation, Highway 23, Myrtle Grove, Louisiana,
5 Sections 9 & 11, Townships 16 & 17 South, Range 25 East, all in accordance with
6 Application No. 2018-350, dated October 25, 2018.

7
8 WHEREAS, Woodland Borrow Pits, LLC applied to the Plaquemines Parish Development Board
9 (Application No. 2018-350, dated October 25, 2018) for an open storage/stockpile of gravel and
10 riprap materials in a FP (Flood Plain) Zoning District, for the property designated as a portion of
11 Tract A-2 of the Myrtle Grove & Wood Park Plantation, Highway 23, Myrtle Grove, Louisiana,
12 more describe as follows:

13
14 A CERTAIN PORTION OF GROUND, situated in and being a part of Township
15 16 & 17 South, Range 25 East, Sections 9 & 11 Myrtle Grove and Woodpark
16 Plantations, Plaquemines Parish, Louisiana, on the West bank of the Mississippi
17 River, being a portion of Tract A-2, bounded northerly on by the easterly or
18 riverside right of way line of Highway 23, southerly and easterly by the remaining
19 portion of Tract A-2, westerly or above by Tract A-1, containing 31.223 acres and
20 being more fully described as follows:

21 Beginning at the point of intersection of the line between St. Rosalie and Myrtle
22 Grove Plantations with easterly or riverside original right of way line of State
23 Highway No. 23, having a 1983 Louisiana South Zone coordinate of
24 X=3,713,579.46 feet and Y=422,239.1 feet;

25 Thence South 51 degrees 18 minutes 52 seconds West, along the line between St.
26 Rosalie and Myrtle Grove Plantations, 195.02 feet, to the North east corner of the
27 property of Port Sulphur Fisheries;

28 Thence South 33 degrees 41 minutes 56 seconds East, along the riverside line of
29 the Port Sulphur Fisheries Tract and the westerly or marsh side line of State
30 Highway No. 23, 174.82 feet;

31 Thence continuing along the marsh side line of State Highway No. 23, South 36
32 degrees 30 minutes 23 seconds East for a distance of 226.69 feet to the southeast
33 corner of the Port Sulphur fisheries Tract;

34 Thence South 35 degrees 31 minutes 01 seconds East, along the westerly right of
35 way line of Louisiana Highway 23, 1,486.16 feet;

36 Thence along the curve to the left along the westerly right of way line of
37 Louisiana Highway 23 having a radius of 3,181.13 feet for a length of 501.36 feet
38 to the point of tangency;

39 Thence South 44 degrees 19 minutes 46 seconds East, along the westerly right of
40 way line of Louisiana Highway 23, 478.95 feet;

41 Thence along the curve to the left along the westerly right of way line of
42 Louisiana Highway 23 having a radius of 3,757.72 feet for a length of 599.52 feet
43 to the point of tangency;

44 Thence South 37 degrees 46 minutes 53 seconds East, along the westerly right of
45 way line of Louisiana State Highway No. 23, 1,092.97 feet to the POINT OF
46 BEGINNING ;

47 Thence South 37 degrees 46 minutes 53 seconds East, along the westerly right of
48 way line of Louisiana Highway No. 12, 662.89 feet;

49 Thence along the curve to the left along the westerly right of way line of
50 Louisiana Highway No. 23 having a radius of 1,979.60 feet for a length of 536.24
51 feet;

52 Thence South 31 degrees 27 minutes 11 seconds, West, 900.00 feet;

53 Thence North 54 degrees 22 minutes 53 seconds West, 1,500.00 feet;

54 Thence North 48 degrees 38 minutes 00 seconds East, 1,200.00 feet, to the
55 POINT OF BEGINNING.

56

57 WHEREAS, a public hearing was held on November 13, 2018 to hear any and all parties interested
58 in favor of or opposed to this requested Conditional Use, and there were no objections to this
59 request at the public hearing; and

60
61 WHEREAS, the Plaquemines Parish Development Board made the recommendation to approve
62 as per Resolution No. 22-18, dated November 13, 2018;

63
64 NOW, THEREFORE:

65
66 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby approves
67 the requested Conditional Use by Woodland Borrow Pits, LLC, for an open storage/stockpile of
68 gravel and riprap materials in a FP (Flood Plain) Zoning District, for the property designated as a
69 portion of Tract A-2 of the Myrtle Grove & Wood Park Plantation, Highway 23, Myrtle Grove,
70 Louisiana, Sections 9 & 11, Townships 16 & 17 South, Range 25 East, all in accordance with
71 Application No. 2018-350, dated October 25, 2018.

72
73 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
74 Secretary of this Council is hereby authorized and directed to immediately certify and release this
75 Resolution and that Parish officials and employees are authorized to carry out the purposes of this
76 Resolution, both without further reading and approval by the Plaquemines Parish Council.

77

RESOLUTION NO. 19-

The following Resolution was offered by Council Member Trufant-Salvant who moved its adoption:

1 A Resolution denying the requested Map Change filed by Wilfred Cross, Jr., from
2 R-1C (Single Family Residential) Zoning District to C-2 (General Commercial)
3 Zoning District for the property designated as a certain parcel of ground in the
4 former Livauda Hingle Subdivision, Port Sulphur, Plaquemines Parish, Louisiana,
5 Section 6, Township 18 South, Range 27 East, all in accordance with Application
6 No. 2018-343, dated August 30, 2018.

7
8 WHEREAS, Wilfred Cross, Jr., applied to the Plaquemines Parish Development Board
9 (Application No. 2018-343, dated August 30, 2018) for map change from R-1C (Single Family
10 Residential) Zoning District to C-2 (General Commercial) Zoning District for the property
11 designated as a certain parcel of ground in the former Livauda Hingle Subdivision, Port Sulphur,
12 Plaquemines Parish, Louisiana more described as follows:

13
14 A CERTAIN TRACT OR PORTION OF LAND, together with all the buildings
15 and all the rights, ways, privileges, servitudes and advantages thereto belonging or
16 in anywise appertaining, situated in the Livauda Hingle Subdivision, Port Sulphur,
17 Parish of Plaquemines, State of Louisiana, Section 6, Township 18 South, Range
18 27 East, west of the Mississippi River about fifty-three (53) miles below the city of
19 New Orleans.

20
21 The portion of ground, fronts on the western right-of- way line of Louisiana State
22 Highway No 23 and having a front thereon of 48.92 feet and extending in depth
23 between equal and parallel lines to the Parish Drainage Canal.

24
25 WHEREAS, a public hearing was held on Tuesday, November 13, 2018, to hear any and all parties
26 interested in favor of, or opposed to this requested Map Change, and there were no objections to
27 this request at the public hearing; and

28
29 WHEREAS, the Plaquemines Parish Development Board made a recommendation to approve as
30 per Resolution No. 19-18, dated November 13, 2018;

31
32 NOW, THEREFORE:

33
34 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby denies the
35 requested Map Change by Wilfred Cross, Jr., from R-1C (Single Family Residential) Zoning
36 District to C-2 (General Commercial) Zoning District for the property designated as a certain
37 parcel of ground in the former Livauda Hingle Subdivision, Port Sulphur, Plaquemines Parish,
38 Louisiana, Section 6, Township 18 South, Range 27 East, all in accordance with Application No.
39 2018-343, dated August 30, 2018.

40
41 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
42 Secretary of this Council is hereby authorized and directed to immediately certify and release this
43 Resolution and that Parish officials and employees are authorized to carry out the purposes of this
44 Resolution, both without further reading and approval by the Plaquemines Parish Council
45

RESOLUTION NO. 19-

The following Resolution was offered by Council Member Trufant-Salvant who moved its adoption:

1 A Resolution approving the requested Conditional Use by Midway Cattle Ranch,
2 LLC, for an open storage/stockpile of gravel and riprap materials in a FP (Flood
3 Plain) Zoning District, for the property designated as a portion of Tract 7 of the
4 Myrtle Grove Plantation, West Ravenna Road, Myrtle Grove, Louisiana, Section
5 18, Township 16 South, Range 24 East, all in accordance with Application No.
6 2018-347, dated September 27, 2018.

7
8 WHEREAS, Midway Cattle Ranch, LLC applied to the Plaquemines Parish Development Board
9 (Application No. 2018-347, dated September 27, 2018) for an open storage/stockpile of gravel and
10 riprap materials in a FP (Flood Plain) Zoning District, for the property designated as a portion of
11 Tract 7 of the Myrtle Grove Plantation, West Ravenna Road, Myrtle Grove, Louisiana, more
12 describe as follows:

13
14 A certain tract of ground situated in the Parish of Plaquemines, State of Louisiana,
15 west of the Mississippi River, Myrtle Grove Plantation in Section 18, Township 16
16 South, Range 24 East and in accordance with a plan of survey made by Hugh
17 McCurdy, III, Professional Land Surveyor, dated January 12, 2000, said tract is
18 designated as portion of Tract 7 and begins and measures as follows:

19
20 Commence at the deArmas and Payne Monument which, has Louisiana Coordinate
21 System of 1983 South Zone, X=3,699,252.86 Y=429,324.57; measures thence on
22 a line bearing South 13 degrees 33 minutes 38seconds East a distance of 6,357.78
23 feet to a point; measure thence on a line bearing North 68 degrees 36 minutes 44
24 seconds East, a distance of 668.67 feet to a point; measure thence on a line bearing
25 South 50 degrees 47 minutes and 28 seconds East, a distance of 8,724.67 feet to the
26 point of beginning. Said property having a total of 6.174 acres, as per survey of
27 W/E Professional Surveys, dated January 12, 2000, a copy of which is attached here
28 to and made a part hereof.

29
30 Measure thence on a line bearing south 50 degrees 47 minutes 28 seconds East, a
31 distance of 169.41 feet to a point; measure thence on a line bearing North 48 degrees
32 38 minutes 59 seconds East, a distance of 2,453.47 feet to a point; measure thence
33 on a line bearing North 53 degrees 30 minutes 39 seconds West, a distance of 53.49
34 feet to a point; measure thence on a line bearing South 51 degrees 18 minutes 53
35 seconds West, a distance of 2,472.86 feet to the point of beginning.

36
37 WHEREAS, a public hearing was held on November 13, 2018 to hear any and all parties interested
38 in favor of or opposed to this requested Conditional Use, and there were no objections to this
39 request at the public hearing; and

40
41 WHEREAS, the Plaquemines Parish Development Board made the recommendation to approve
42 as per Resolution No. 21-18, dated November 13, 2018;

43
44 NOW, THEREFORE:

45
46 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby approves
47 the requested Conditional Use by Midway Cattle Ranch, LLC, for an open storage/stockpile of
48 gravel and riprap materials in a FP (Flood Plain) Zoning District, for the property designated as a
49 portion of Tract 7 of the Myrtle Grove Plantation, West Ravenna Road, Myrtle Grove, Louisiana,
50 Section 18, Township 16 South, Range 24 East, all in accordance with Application No. 2018-347,
51 dated September 27, 2018.

52
53 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
54 Secretary of this Council is hereby authorized and directed to immediately certify and release this
55 Resolution and that Parish officials and employees are authorized to carry out the purposes of this
56 Resolution, both without further reading and approval by the Plaquemines Parish Council.

57

RESOLUTION NO. 19-

The following Resolution was offered by Council Member Trufant-Salvant who moved its adoption:

1 A Resolution denying the requested Conditional Use by Midway Cattle Ranch,
2 LLC, for an open storage/stockpile of gravel and riprap materials in a FP (Flood
3 Plain) Zoning District, for the property designated as a portion of Tract 7 of the
4 Myrtle Grove Plantation, West Ravenna Road, Myrtle Grove, Louisiana, Section
5 18, Township 16 South, Range 24 East, all in accordance with Application No.
6 2018-347, dated September 27, 2018.

7
8 WHEREAS, Midway Cattle Ranch, LLC applied to the Plaquemines Parish Development Board
9 (Application No. 2018-347, dated September 27, 2018) for an open storage/stockpile of gravel and
10 riprap materials in a FP (Flood Plain) Zoning District, for the property designated as a portion of
11 Tract 7 of the Myrtle Grove Plantation, West Ravenna Road, Myrtle Grove, Louisiana, more
12 describe as follows:

13
14 A certain tract of ground situated in the Parish of Plaquemines, State of Louisiana,
15 west of the Mississippi River, Myrtle Grove Plantation in Section 18, Township 16
16 South, Range 24 East and in accordance with a plan of survey made by Hugh
17 McCurdy, III, Professional Land Surveyor, dated January 12, 2000, said tract is
18 designated as portion of Tract 7 and begins and measures as follows:

19
20 Commence at the deArmas and Payne Monument which, has Louisiana Coordinate
21 System of 1983 South Zone, X=3,699,252.86 Y=429,324.57; measures thence on
22 a line bearing South 13 degrees 33 minutes 38seconds East a distance of 6,357.78
23 feet to a point; measure thence on a line bearing North 68 degrees 36 minutes 44
24 seconds East, a distance of 668.67 feet to a point; measure thence on a line bearing
25 South 50 degrees 47 minutes and 28 seconds East, a distance of 8,724.67 feet to the
26 point of beginning. Said property having a total of 6.174 acres, as per survey of
27 W/E Professional Surveys, dated January 12, 2000, a copy of which is attached here
28 to and made a part hereof.

29
30 Measure thence on a line bearing south 50 degrees 47 minutes 28 seconds East, a
31 distance of 169.41 feet to a point; measure thence on a line bearing North 48 degrees
32 38 minutes 59 seconds East, a distance of 2,453.47 feet to a point; measure thence
33 on a line bearing North 53 degrees 30 minutes 39 seconds West, a distance of 53.49
34 feet to a point; measure thence on a line bearing South 51 degrees 18 minutes 53
35 seconds West, a distance of 2,472.86 feet to the point of beginning.

36
37 WHEREAS, a public hearing was held on November 13, 2018 to hear any and all parties interested
38 in favor of or opposed to this requested Conditional Use, and there were no objections to this
39 request at the public hearing; and

40
41 WHEREAS, the Plaquemines Parish Development Board made the recommendation to approve
42 as per Resolution No. 21-18, dated November 13, 2018;

43
44 NOW, THEREFORE:

45
46 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby approves
47 the requested Conditional Use by Midway Cattle Ranch, LLC, for an open storage/stockpile of
48 gravel and riprap materials in a FP (Flood Plain) Zoning District, for the property designated as a
49 portion of Tract 7 of the Myrtle Grove Plantation, West Ravenna Road, Myrtle Grove, Louisiana,
50 Section 18, Township 16 South, Range 24 East, all in accordance with Application No. 2018-347,
51 dated September 27, 2018.

52
53 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
54 Secretary of this Council is hereby authorized and directed to immediately certify and release this
55 Resolution and that Parish officials and employees are authorized to carry out the purposes of this
56 Resolution, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 19-

The following Ordinance was offered by Council Member Edgecombe who moved its adoption:

1 An Ordinance to amend the 2019 Operating Revenue and Expenditure Budgets; to
2 accept a donation from the Empire South Pass Tarpon Rodeo; and otherwise to
3 provide with respect thereto.

4 WHEREAS, Plaquemines Parish Government has received a donation to be used by the Empire
5 Boat Harbor and the Recreation Department; and

6 WHEREAS, amending the 2019 Operating Revenue and Expenditure Budgets is requested;

7 NOW, THEREFORE:

8 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

10 The Plaquemines Parish Council hereby authorizes acceptance of the following donation:

11 Empire South Pass Tarpon Rodeo \$5,000

SECTION 2

13 The 2019 Operating Revenue Budget is amended as follows:

Fund: 448 Boat Harbors & Shipyards Fund			
Dept/Div: 000-0000 Revenues			
Object	Description	Inc/Dec	Amendment
470.001	Misc Revenue Donations General	Inc	5,000

SECTION 3

21 The 2019 Operating Expenditure Budget is amended as follows:

Fund: 448 Boat Harbors & Shipyards Fund			
Dept/Div: 562-2830 Boat Harbor Empire			
Object	Description	Inc/Dec	Amendment
546.001	Materials General	Inc	2,500

Fund: 001 General Fund			
Dept/Div: 640-4060 Recreation Facilities & Services Department			
Object	Description	Inc/Dec	Amendment
541.080	Supplies Educ/Rec/Culture	Inc	2,500

SECTION 4

35 The Secretary of this Council is hereby authorized and directed to immediately certify and release
36 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
37 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 19-

The following Ordinance was offered by Council Member Williams who moved its adoption:

1 An Ordinance to amend and amended to readopt Section IV of Ordinance No. 142,
2 the Comprehensive Zoning Ordinance of Plaquemines Parish, Louisiana, as
3 amended, and the “Comprehensive Zoning District Map” therein adopted by
4 reference and which is paraphed thereto, with reference to Application No. 2018-
5 348, dated September 28, 2018.

6
7 NOW, THEREFORE:

8
9 BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

10
11 style="text-align: center;">SECTION 1

12
13 Subsection 2 of Section IV of Ordinance No. 142, the Comprehensive Zoning Ordinance of
14 Plaquemines Parish, Louisiana, as amended, and the “Comprehensive Zoning District Maps”
15 therein adopted by reference and which is paraphed thereto, are hereby amended and as amended
16 readopted so that the following described properties are hereby rezoned from C-2 (General
17 Commercial) Zoning District to I-3 (Heavy Industrial) Zoning District:

18
19 A CERTAIN TRACT OF LAND, together with all rights, ways, privileges,
20 servitudes, advantages and appurtenances thereunto belonging, or in any wise
21 appertaining, situated in the PARISH OF PLAQUEMINES, State of Louisiana, on
22 the right descending bank of the Mississippi River, designated as Lots 14B, 15, 16,
23 and 17 of Seatrain Subdivision, Section 15, T14S, R24E, about fifteen (15) miles
24 below the City of New Orleans.

25
26 **Lot 14B**

27 BEG 210' From HWY 23 120' X 240.81' X 63.44' X 56.89' X 231.91'; Seatrain
28 Subdivision

29
30 **Lot 15**

31 10' front on L/Desc side of HWY 23 R/W X 125', then widens to 150' X a further
32 depth to MPRR R/W; Seatrain Subdivision

33
34 **Lot 16**

35 150' front on L/Desc R/W of HWY 23 X a depth to W R/W of MPRR; Seatrain
36 Subdivision

37
38 **Lot 17**

39 150' front on L/Desc R/W of HWY 23 X a depth to the W R/W of MPRR;
40 Seatrain Subdivision

41
42 style="text-align: center;">SECTION 2

43
44 The Secretary of this Council is hereby authorized and directed to immediately certify and release
45 this Ordinance and that Parish employees and officials are authorized to carry out the purposes of
46 this Ordinance, both without further reading and approval by the Plaquemines Parish Council.
47

RESOLUTION NO. 19-

The following Resolution was offered by Council Member Juneau who moved its adoption:

1 A Resolution denying the requested Map Change filed by Jotun Paints, Inc., from
2 C-2 (General Commercial) Zoning District to I-3 (Heavy Industrial) Zoning District
3 for the properties designated as Lots 14B, 15, 16, and 17 of Seatrain Subdivision,
4 Belle Chasse, Plaquemines Parish, Louisiana, Section 15, Township 14 South, Range
5 24 East, all in accordance with Application No. 2018-348, dated September 28,
6 2018.

7
8 WHEREAS, Jotun Paints, Inc, applied to the Plaquemines Parish Development Board (Application
9 No. 2018-348, dated September 28, 2018) for map change from C-2 (General Commercial) Zoning
10 District to I-3 (Heavy Industrial) Zoning District for the properties designated as Lots 14B, 15, and
11 17 of Seatrain Subdivision, Belle Chasse, Plaquemines Parish, Louisiana more described as
12 follows:

13
14 A CERTAIN TRACT OF LAND, together with all rights, ways, privileges, servitudes,
15 advantages and appurtenances thereunto belonging, or in any wise appertaining, situated
16 in the PARISH OF PLAQUEMINES, State of Louisiana, on the right descending bank of
17 the Mississippi River, designated as Lots 14B, 15, 16, and 17 of Seatrain Subdivision,
18 Section 15, T14S, R24E, about fifty (15) miles below the City of New Orleans.

19 **Lot 14B**

20 BEG 210' From HWY 23 120' X 240.81' X 63.44' X 56.89' X 231.91; Seatrain
21 Subdivision

22 **Lot 15**

23 10' Front on L/Desc side of HWY 23 R/W X 125', then widens to 150' X a further
24 depth to MPRR R/W; Seatrain Subdivision

25 **Lot 16**

26 150' front on L/Desc R/W of HWY 23 X a depth to W R/W of MPRR; Seatrain
27 Subdivision

28 **Lot 17**

29 150' front on L/Desc R/W of HWY 23 X a depth to the W R/W of MPRR;
30 Seatrain Subdivision

31
32 WHEREAS, a public hearing was held on Tuesday, November 13, 2018, to hear any and all parties
33 interested in favor of, or opposed to this requested Map Change, and there were no objections to
34 this request at the public hearing; and

35
36 WHEREAS, the Plaquemines Parish Development Board made a recommendation to approve as
37 per Resolution No. 23-18, dated November 13, 2018;

38
39 NOW, THEREFORE:

40
41 BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby denies the
42 requested Map Change by Jotun Paints, Inc., from C-2 (General Commercial) Zoning District to
43 I-3 (Heavy Industrial) Zoning District for the properties designated as Lots 14B, 15, 16, and 17 of
44 Seatrain Subdivision, Belle Chasse, Plaquemines Parish, Louisiana, Section 15, Township 14 South,
45 Range 24 East, all in accordance with Application No. 2018-348, dated September 28, 2018.

46
47 BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the
48 Secretary of this Council is hereby authorized and directed to immediately certify and release this
49 Resolution and that Parish officials and employees are authorized to carry out the purposes of this
50 Resolution, both without further reading and approval by the Plaquemines Parish Council.

51